APPLICATION INFORMATION FOR EXECUTIVE MASTER’S PROGRAMS** FOR THE 2012-2013 FALL SEMESTER

** Please note that these programs are subject to additional tuition and fees.

1) Application Dates for Executive Master’s Programs:   June 1 -20, 2012

   * Please note: Applications for Executive Master’s Programs will be accepted between the above dates by those Graduate Departments that have set quotas for these programs, not by the Registrar’s Office.

2) Exam Dates:
   a) Subject Competency Tests:   June 23 – July 4, 2012
   b) BUEPT (B.U. English Proficiency Test)   June 8, 2012

3) Pre-registration Dates:   September 6 – 7, 2012

4) Program Application Requirements: Applications for Executive Master’s Programs for the 2012-2013 Fall Semester will be accepted by those Graduate Departments that have set quotas for these programs. The number of students to be admitted and the application requirements of each separate program have been announced on www.boun.edu.tr under “Announcements”. Because each program may have separate requirements, applicants are strongly encouraged to check the application requirements of the program to which they wish to apply. Only those applicants who satisfy all of requirements should apply to the program of their choice.

5) Subject Competency Tests and Interviews: Applicants for Executive Master’s Programs must take the relevant Subject Competency Tests given separately by each Graduate Program. Candidates may also be invited to an interview before a final admission decision is made. These tests and interviews will be conducted by their respective Graduate Departments between June 23 and July 4, 2012, the day, hour and location of which will be announced on www.boun.edu.tr under “Announcements”. Because individual applicants will not be contacted, applicants are responsible for tracking any additional procedures that might be necessary once their applications have been submitted.

6) English Proficiency: Since the language of instruction at Bogazici University is English, applicants must prove their proficiency in English through one of the exams accepted by the University Senate.

7) English Proficiency Exams Accepted by the University Senate:
   a) BUEPT (B.U. English Proficiency Test)
   b) TOEFL (Test of English as a Foreign Language)
   c) IELTS (International English Language Testing System)

Note: TOEFL and IELTS are the only English Proficiency tests accepted by the Bogazici University Senate as equivalent to the BUEPT. The ÜDS and KPDS are not accepted as English proficiency exams.
a) BUEPT (B.U. English Proficiency Test): Those applicants who have not taken either the TOEFL or IELTS exam are required to take the BUEPT (B.U. English Proficiency Test), which is administered by the Bogazici University School of Foreign Languages (YADYOK).

Those applicants who wish to take the June 8, 2012 BUEPT must apply for the exam at the YADYOK Student Affairs Office prior to the exam date. When applying, applicants must bring with them the required exam registration form and proof of payment for the exam. The final day to register for the June 8, 2012 BUEPT is June 4, 2012.

The Test of Written English (TWE) is also given by YADYOK on the same day as the BUEPT. Those applicants who have taken the TOEFL and received the acceptable minimum general score but have failed the Writing section may apply for the TWE exam at the YADYOK Student Affairs Office. When applying, they must bring with them their original TOEFL score report. Again, applications must be made prior to the exam date. The final day to register for the June 8, 2012 TWE is June 4, 2012.

Applicants who receive a passing grade on the YADYOK TWE are considered proficient in English.

For more information on the BUEPT and TWE, and how to register and pay for them, please refer to [http://www.yadyok.boun.edu.tr](http://www.yadyok.boun.edu.tr).

b) TOEFL (Test of English as a Foreign Language):Administered by the Educational Testing Service of the U.S.A., the TOEFL is an internationally recognized English proficiency exam that is given weekly throughout the year in many countries. The announcement and delivery of TOEFL score reports, which are valid for 2 years, can take up to 1 month. For more information on the TOEFL, please refer to [http://www.ets.org](http://www.ets.org). Please note that TOEFL is accepted in conjunction with the TWE.

**Minimum TOEFL scores required for admission:**
- TOEFL (paper-based test) 550 + TWE 4.5
- TOEFL (paper-based test) 550 + YADYOK TWE Pass
- TOEFL CBT (Computer-based test) 213 + TWE 4.5
- TOEFL CBT (Computer-based test) 213 + YADYOK TWE Pass

- TOEFL IBT (Internet-based test) 79 + TWE 24
- TOEFL IBT (Internet-based test) 79 + YADYOK TWE Pass

c) IELTS (International English Language Testing System): Administered by the British Council of the U.K., the IELTS is an internationally recognized English proficiency exam that is given throughout the year in many countries. IELTS scores are valid for two years. For more information on the IELTS, please refer to [http://www.britishcouncil.org](http://www.britishcouncil.org).

**Minimum IELTS score required for admission:**
- IELTS Score: 7.0
Note: TOEFL and IELTS scores are not valid unless certified by YADYOK. Applicants who have taken and passed either of these exams should submit their YADYOK certified test score reports with their application forms.

8) ALES/GRE/GMAT Exams: Applicants for Executive Master’s Programs are required to have taken the Selection Examination for Academic Personnel and Graduate Studies (ALES), administered by the Student Selection and Placement Center (ÖSYM), and have received the minimum required score in the score type required by the Graduate Department to which they are applying. Applicants may submit Graduate Record Examination (GRE) and/or Graduate Management Aptitude Test (GMAT) scores in place of ALES scores. Applicants who have been dismissed from a graduate program and have later been readmitted to the same or any other graduate program, or applicants who have completed a graduate program and have been admitted to another graduate program (having taken no more than a one-semester break from their program) do not have to take the ALES again.

ALES, GRE, and GMAT scores are valid for 3 years. When considered in conjunction with ALES scores, certain Graduate Programs may accept GRE and GMAT scores as valid for up to 5 years. In addition, some Graduate Programs may require both ALES and GRE and/or GMAT scores. Please contact the specific Graduate Program to which you wish to apply for further information.

9) Application Procedures:

- For online application, choose Application Form.
- Choose New Application and fill in the relevant fields on the form.
- Upload a photograph.
- Select the relevant Institute and Program, then enter Submit.
- To re-enter the system and make any changes on the form, use the password provided for you along with your citizenship or passport number.
- After making the necessary changes, enter Submit.
- Print out a copy of the application form and hand it in, along with the other documents, to the Graduate Department the application is being made to.
- Filling out the form online is NOT sufficient to complete one’s application. The print-out of the form and the relevant documents must be handed in to the Program Office.
- If the application is being sent by post, the procedure given above must be completed and the documents must be sent to the Graduate Office within the application period. Application arriving after the application deadline will NOT be processed.
- Access to the online application form will be possible between June 1, 2012 (10.00) and June 20, 2012 (17.00). Applications made after this date will not be accepted.
- To apply to more than one program, the above procedure should be followed for each program, and a new set of documents must be added to each form completed. A separate application fee must be paid for each program applied.
- Students who are registered in Boğaziçi University programs on the Spring Semester of the Academic Year 2011/2012 do not have pay the
application fee(s). All other applicants have to pay the application fee(s). These include Boğaziçi University students who were not registered during the Spring Semester of the Academic Year 2011/2012, Boğaziçi University graduates and outsiders. Please make sure that you fulfill all requirements for the program you are applying to and that the Graduate Program does have a quota, before paying the application fee(s).

10) Bank Account Information and Application Fees:

Bank: Garanti Bankası
Branch: Boğaziçi Üniversitesi
Account No: 6299738
IBAN: TR65 0006 2000 3030 0006 2977 38

Bank: Akbank
Branch: Boğaziçi Üniversitesi
Account No: 10271
IBAN: TR31 0004 6007 3188 8000 0102 71

Application fee: 65.00 TL.

Applications from abroad:

U.S. Dollar Accounts:

Bank: Garanti Bankası
Branch: Boğaziçi Üniversitesi
Account No: 9002981
IBAN: TR57 0006 2000 3030 0009 0029 81

Bank: Akbank
Branch: Boğaziçi Üniversitesi
Account No: 8820
IBAN: TR68 0004 6007 3100 1000 0088 20

Application fee: $ 50

Euro Accounts:

Bank: Garanti Bankası
Branch: Boğaziçi Üniversitesi
Account No: 9002985
IBAN: TR46 0006 2000 3030 0009 0029 85

Bank: Akbank
Branch: Boğaziçi Üniversitesi
Account No: 10266
IBAN: TR94 0004 6007 3103 6000 0102 66

Application fee: € 50

11) Pre-registration:

Pre-registration for those accepted to the Executive Master's degree programs will have to pre-register on September 6-7, 1912. Details will be announced on www.boun.edu.tr under “Announcements”.
APPLICATION DOCUMENTS REQUIRED FOR APPLICANTS APPLYING FOR EXECUTIVE MASTER’S PROGRAMS FROM INSTITUTIONS OTHER THAN BOGAZICI UNIVERSITY:

1. A completed application form with a passport-sized photo attached;

2. A certified photocopy of the applicant’s diploma, or for those applicants that have not yet graduated, an official letter from the applicant’s University certifying graduation;

3. An official transcript from the applicant’s University showing all courses taken and grades received;

4. An official document from the applicant’s University showing the applicant’s disciplinary record (only for applicants studying at Turkish universities);

5. Two letters of reference (please note that some Graduate Departments may require three);

6. Official ALES, GRE or GMAT score reports (some departments may require both ALES score reports and GRE or GMAT score reports);

7. Proof of English proficiency (certified by YADYOK);

8. Bank receipt showing payment of the application fee.

Please note that other documents may be required by some Graduate Departments. Please contact the specific Graduate Program to which you wish to apply for further information.

APPLICATION DOCUMENTS REQUIRED FOR BOGAZICI UNIVERSITY EXECUTIVE MASTER’S PROGRAMS:

1. A completed application form with a passport-sized photo attached;

2. A photocopy of the applicant’s diploma, or for those applicants that have not yet graduated, an official letter from the applicant’s department certifying graduation;

3. An official transcript from the applicant’s department showing all courses taken and grades received;

4. A letter of reference (please note that some Graduate Departments may require two or three);

5. Official ALES, GRE or GMAT score reports (some departments may require both ALES score reports and GRE or GMAT score reports);
6. If two years have passed since graduation, proof of English proficiency (certified by YADYOK);

7. Bank receipt showing payment of the application fee.

Please note that other documents may be required by some Graduate Departments. Please contact the specific Graduate Program to which you wish to apply for further information.